

<b>Wiltshire Pension Fund Committee &amp; Board Member Training Plan</b>					
<b>2024 - 2025</b>					
<b>PENSION FUND COMMITTEE</b>					
<b>Period</b>	<b>Actual Meeting Date</b>	<b>CIPFA Framework category</b>	<b>Proposed training item</b>	<b>By whom</b>	<b>Meeting Focus</b>
Newly inducted members will receive a Member Handbook, Induction training from Officers, attend the LGPS Fundamentals training course & be required to complete the Pension Regulator's on-line toolkit					
All members, in addition to the organised training set out below will be invited to attend additional internal training events, plus external conferences, seminars & pension forums to supplement & maintain their knowledge & understanding. Technical notes will also be circulated as required.					
Q2 2024	20/06/24	Accounting & Audit	Treasury Management arrangements	Officers	Investment Board members to be invited
Q3 2024	11/07/24	Administration	An understanding of best practices in pensions administration including scheme policies and procedures relating to data, record keeping, comms & complaints, dispute & disclosure requirements	Officers	Administration Board members to be invited
<b>All Stakeholders event to welcome the newly appointment Actuarial Consultants, Independent Investment Advisor &amp; Investment Management Consultants</b>					
Q3 2024	19/09/24	Investment Governance	Understanding of the Myners principles and associated CIPFA and SOLACE guidance	External Adviser	Investment Board members to be invited
Q4 2024	10/10/24	Actuarial method	The importance of employer covenants and their relative strengths across the fund employers	Officers	Administration Board members to be invited
<b>MiFID II self certification</b>					
<b>Annual self-assessment review</b>					
Q4 2024	21/11/24	Financial Markets and Products Knowledge	An understanding of how the fund interacts with the UK & Overseas taxation system in relation to admin & investments	External Adviser	Investment Board members to be invited
Q4 2024	12/12/24	Administration	An understanding of Additional Voluntary Contributions	Officers	Administration Board members to be invited
Q1 2025	27/02/25	Accounting & Audit	Understanding of the range of support services, who supplies them and the nature of the performance monitoring regime	Officers	Investment Board members to be invited
Q1 2025	20/03/25	Actuarial method	The Actuary, the formal valuation process (including the FSS and inter-valuation modelling) and the treatment of new and ceasing employers (including employer covenants)	External Adviser	Administration Board members to be invited
<b>LOCAL PENSION BOARD</b>					
<b>Period</b>	<b>Actual Meeting Date</b>	<b>CIPFA Framework category</b>	<b>Proposed training item</b>	<b>By whom</b>	<b>Comments</b>
Q2 2024	22/05/24	Governance	Presentation of draft training plan 2024/25	Officers	Board to approve & recommend to Committee
Q3 2024	15/08/24	Legal	Understanding the roles and responsibilities of DLUHC, the Pensions Regulator, the PO & SAB	Officers	Committee members to be invited
<b>Annual self-assessment review</b>					
Q4 2024	07/11/24	Governance	Knowledge of the consultation and Communication process with Stakeholders	Officers	Committee members to be invited
Q1 2025	11/02/25	Governance	Understanding how the fund monitors and manages the performance of their outsourced providers	Officers	Committee members to be invited